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**Customer Service**
Tel: 800-388-8202 (Mon-Fri | 9am-5pm EST.)

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**Model #:** OSTW8003
**Name:** Orion
**Description:** Mesh Conference Chair

## Assembly & Operating Instructions



**Please read the instruction sheet(s) completely before assembly.**

***Maximum Weight Load: 275lbs***

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## Assembly Notes

1. After opening the carton, please carefully check for missing parts and transportation damage and if needed, contact dealer immediately.
2. Once installed, the gas lift will be difficult to remove. It is not recommended to remove the gas lift to avoid damage to other parts of the chair.
3. Contact dealer if disassembly assistance is needed.

## Usage Notes

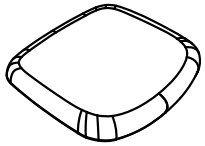
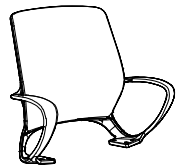
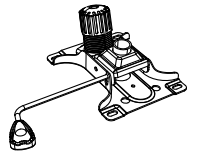
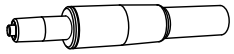
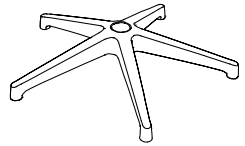
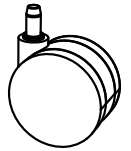
1. Intended for use indoors.
2. Intended for single person use.
3. Do not sit on end of chair to avoid accidental tipping and injury.
4. Do not step or stand on the chair – chair is intended for sitting only.
5. Use caution when reclining, especially as tension is reduced by user.
6. Do not lean against product – chair is intended for sitting only.
7. Avoid contact with sharp objects, heavy tools and hot surfaces.
8. As assembly may loosen overtime, for best user safety, conduct regular check of nuts and bolts to insure they are always tight and secure.
9. To clean, wipe with a soft and dry cleaning cloth. If there are stains on fabric, use a mild detergent to wipe clean.



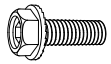
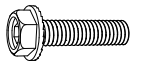
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## Parts List

| | | |
|---|---|---|
| **A**  Seat Cushion x1 | **B**  Backrest with Arm x1 | **C**  Mechanism x1 |
| **D**  Gas lift x1 | **E**  Nylon Base x1 | **F**  Casters x5 |

## Hardware List

| | | | |
|---|---|---|---|
| ①  | 1/4"*3/4"×2PCS | ②  | 1/4"*1"×8PCS |
| ③  | Ø16*Ø6.5*1.5×10PCS | ④  | Ø25*Ø11*6×2PCS |
| ⑤  | M5×1PC | | |

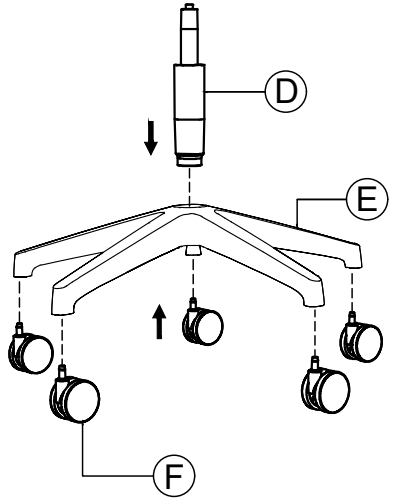


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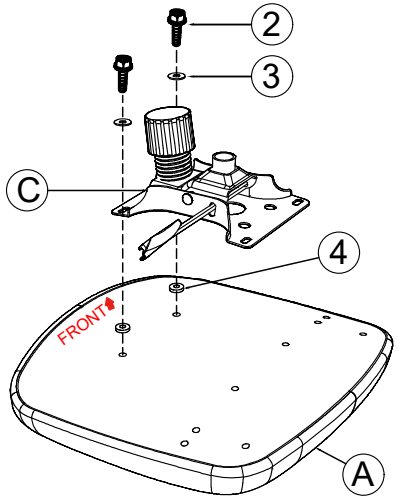
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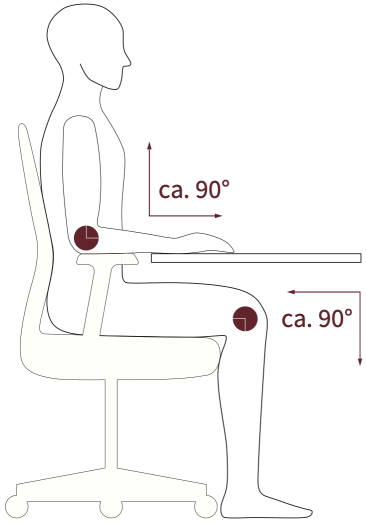
## Installation Steps

STEP 1




STEP 2





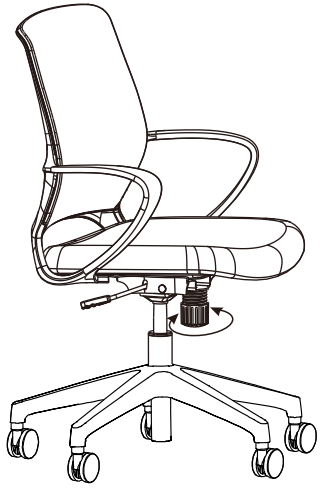


Position chair so your feet are flat on the floor, and lower legs are at a 90-degree angle (or better) relative to upper legs.



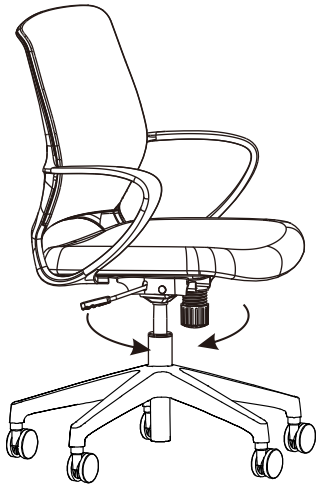
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## TILT TENSION ADJUSTMENT



On the knob located underneath the seat, turn clockwise to tighten or counterclockwise to loosen the tilt tension to your preferred level of resistance.

## 360° SWIVEL



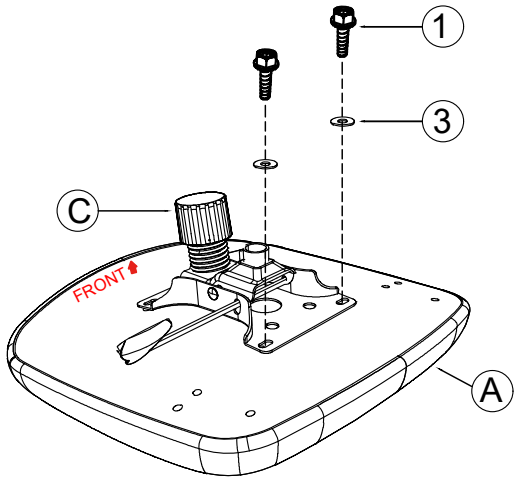
Your chair can rotate around 360°.



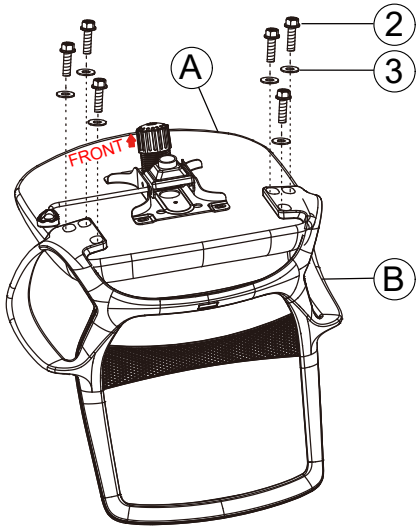
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## Installation Steps

STEP 3



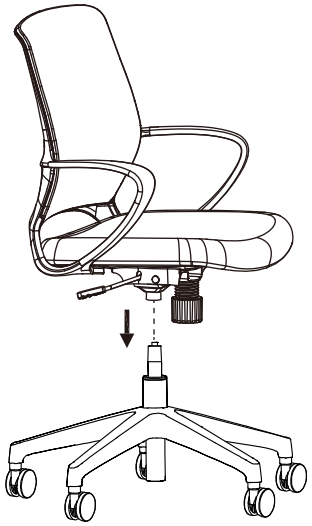

STEP 4




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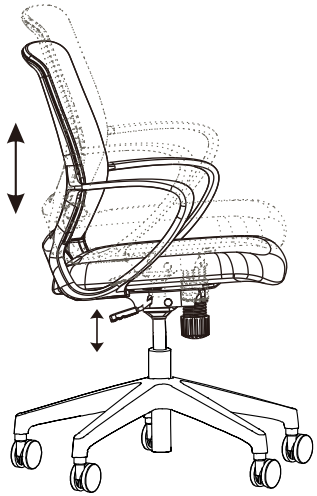
## Installation Steps

STEP 5



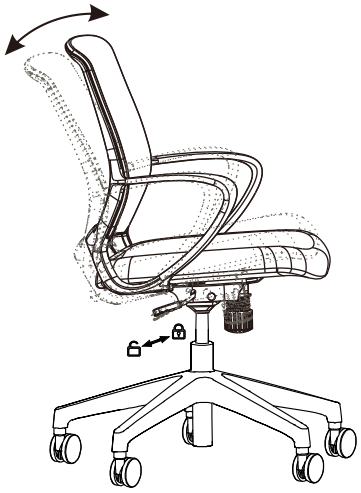
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## SEAT HEIGHT ADJUSTMENT



While seated, pull the lever on the right side of the seat up and hold it while raising or lowering the seat to change the seat height. When the lever is released, the seat height is locked. The seat height adjustment range is approximately 3.23".

## BACK TILT ADJUSTMENT



While seated, pull the lever on the right side of the seat out to unlock the tilt function. Push backwards to tilt. To lock in the upright position, sit back up straight and push the lever in. The range of motion is approximately 13°.



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