Assembly Instructions ■

Pillar® Tables

December 2019

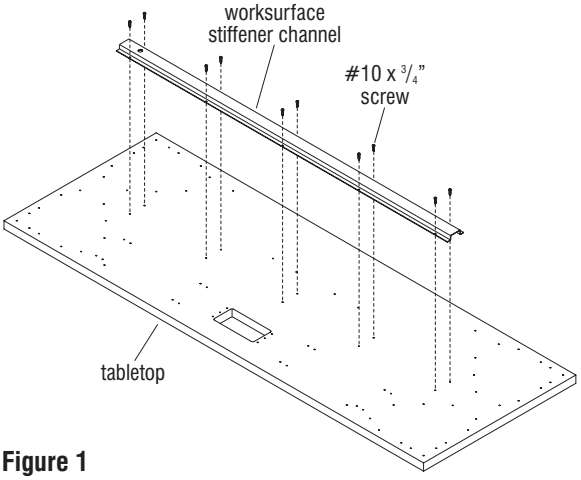


Figure 1

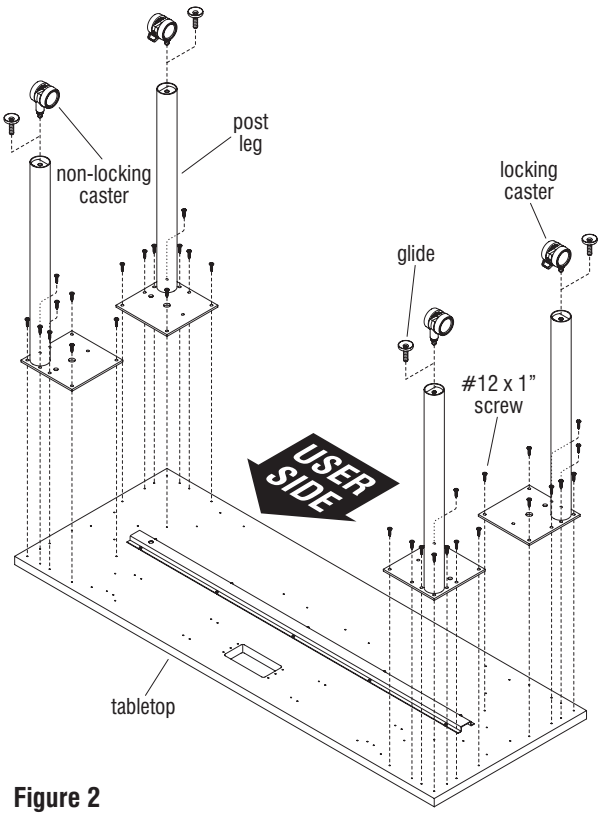


Figure 2

Post Legs & Worksurface Stiffener to Tabletop Assembly

Important: The following instructions illustrate assembly of a 24" x 66" rectangular Pillar table with four post legs and a worksurface stiffener. Your table may require a different number of legs, in a different configuration. See pages 10 & 11 for "Table Leg Configurations".

1. Carefully remove contents from shipping cartons and identify parts and hardware supplied.

   Note: Worksurface stiffener channels are only used on 60" and longer Pillar tables that are D-Shape, Boat, Reduction or Rectangular shaped, and which do not have middle legs.

2. Place tabletop upside down on a soft, protective surface. If stiffener channel is provided, position it onto the center of the tabletop underside, aligning the stiffener mounting holes with the pre-drilled holes in the table. Secure stiffener to top using #10 x 3/4" screws through all stiffener mounting holes provided (Figure 1).

3. Position each post leg over pre-drilled mounting holes in the underside of the tabletop as illustrated. Secure the post legs to the top using eight #12 x 1" screws through each base (Figure 2).

   Note: It is important to use all eight #12 x 1" screws when attaching each post leg to the tabletop, to ensure table stability.

4. Locking and non-locking casters are provided. Locking casters shall be installed to the legs along the front user side of the table, and non-locking casters shall be installed to the legs along the rear side of the table. Use a 19 mm open-end wrench to tighten casters to the foot of each leg (Figure 2).

CAUTION

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Furnishing Knowledge®

CAUTION

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Wireway Managers

5. If Velcro® wire managers are provided, locate pre-drilled holes at underside of table and install with four #10 x 5/8" screws using two steel position tabs each as illustrated (Figure 3 & Detail A).

   Note: If a Villa power module is to be installed, go now to "Pillar Table with Villa Power Module with 3-Prong Plug" instructions on page 3. If a PowerUp module is to be installed, go now to "Pillar Table with PowerUp Module" instructions on page 4.

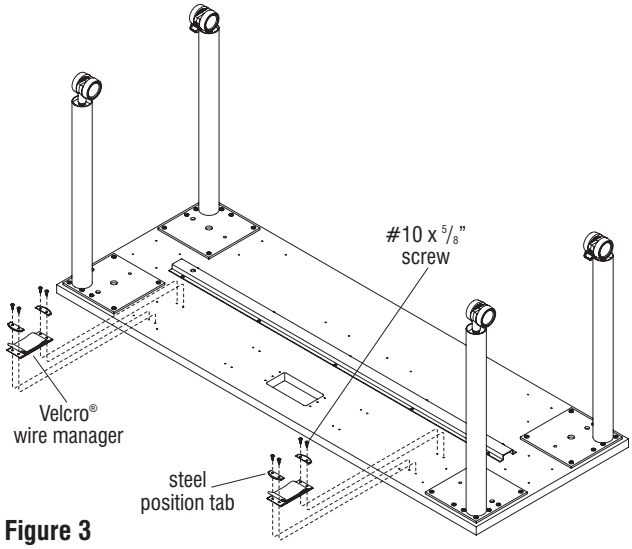
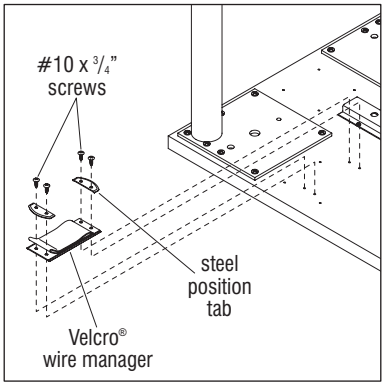


Figure 3



Detail A

CAUTION

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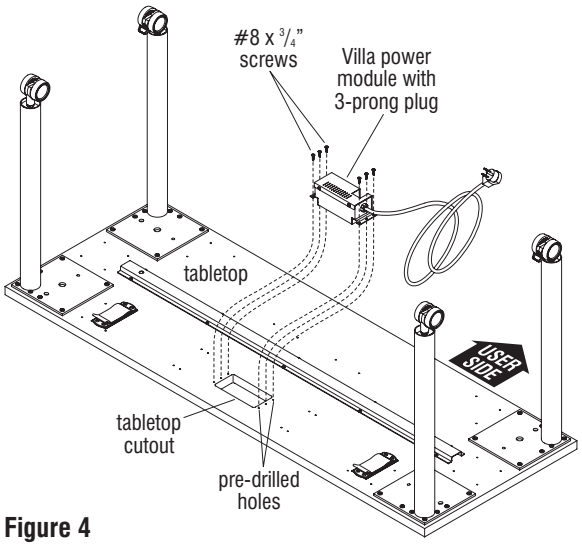
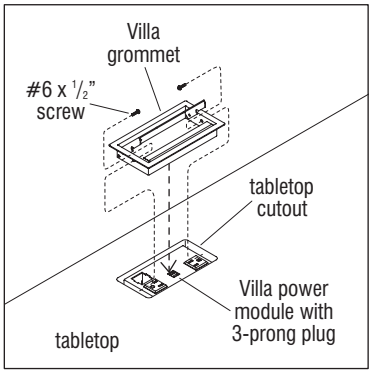


Figure 4



Detail B

Pillar Table with Villa™ Power Module with 3-Prong Plug

Note: If tables are configured table-to-table or back-to-back, tables must be mechanically connected with gangers or splice plates.

1. Position the Villa power module (with 3-prong plug) on the underside of the tabletop above the tabletop cutout. Orient the notch in the module to face the user side (Figure 4).

2. Align the six mounting holes on the power module with the six pre-drilled holes in the tabletop, then secure the bracket to the underside of the tabletop with the six #8 x 3/4" screws provided (Figure 4).

Pillar Table with Villa™ Grommet

1. Position the Villa grommet above the tabletop cutout with the lid opening towards the user (Detail B).

2. Push the grommet into the cutout, tap lightly with a rubber mallet if required, use caution to avoid scratching the grommet (Detail B).

3. Secure the grommet to the tabletop by inserting two #6 x 1/2" screws through the holes on the inside of the module into the cut edge of the top (Detail B).

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Pillar Table with PowerUp® Module

Note: If tables are configured table-to-table or back-to-back, tables must be mechanically connected with gangers or splice plates.

1. With the assembled table in the upright position, orient the PowerUp module as shown and route the 3-prong plug end down through the tabletop cutout in the tabletop. Press the module down firmly into the cutout to secure in place, making sure the front and rear snaps catch under the cutout bottom edge of the tabletop (Figure 5 & Detail C).

2. To open the PowerUp module, push down lightly on the lid dimple and release. To close module, push lid down until slightly recessed in module body and release. Open and close the module to ensure smooth operation (Details D & E).

3. Select the appropriate data adaptor plate for the phone/data jack to be used and carefully remove from injection molded tree (Detail F).

   Note: Jacks are sold by separate companies and are not supplied with the module.

4. Wire the jack appropriately to the data plate and snap the data plate assembly into the module grommet opening in the PowerUp module as shown (Detail G).

   Note: Depending on style of data jack used, it may be necessary to route the phone/data cord through the module grommet opening and data plate to install. Each installation may vary.

5. The PowerUp module may be removed without tools by squeezing the front and rear snaps located on the module under the tabletop while pushing up the module (Figure 5).

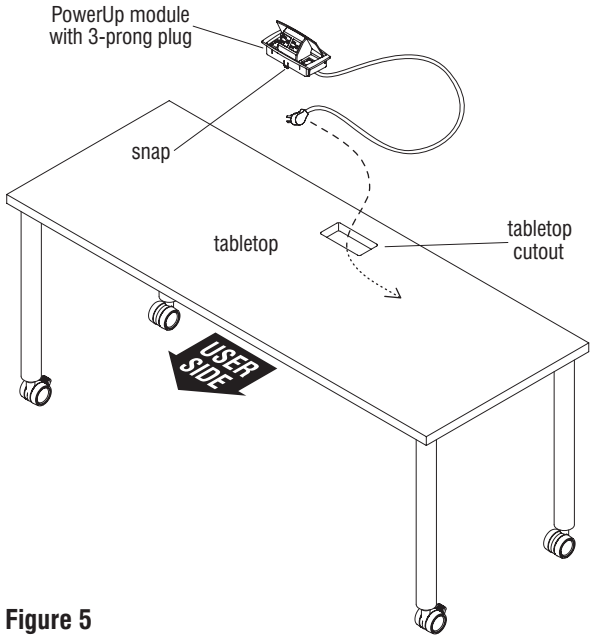
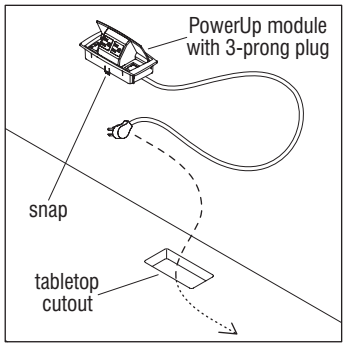
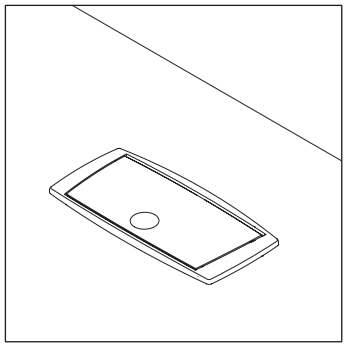


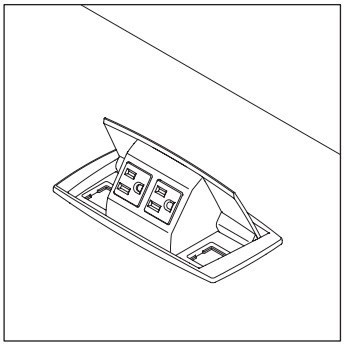
Figure 5



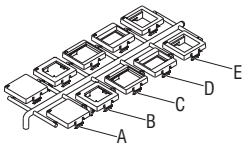
Detail C



Detail D



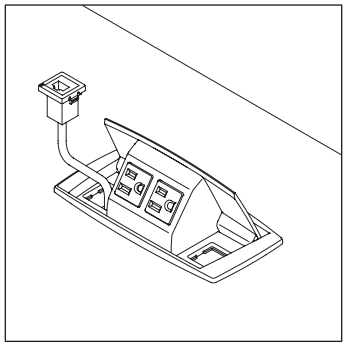
Detail E



Data Adapter Plates

A	Blank Plate
B	Panduit "CJ"
C	Othonics "Trackjack"
D	Panduit "KJ and KJA", Amp CAT-3 and CAT-5, Hubble "Hd5", Ortronics "OR-6295003-T568B" and "OR-6295004-T568A" Krone, Leviton "41108-RE5"
E	AT&T

Detail F



Detail G

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Vertical Wire Manager Installation

1. If the PowerUp or Villa power module was installed, make sure the cover is closed, then carefully rotate the table to be upside down on a soft, protective surface.

2. Strap in the module cord using the installed Velcro® wire managers (Figure 6).

3. To install vertical wire manager, route the power module cord along the leg, then snap the wire manager to the post with the cord in between. Vertical wire manager easily snaps on and off the leg, to add or reconfigure cords (Figure 6).

4. Carefully turn the table to the upright position.

5. To install power and data, reference instruction sheet included with electrical components.

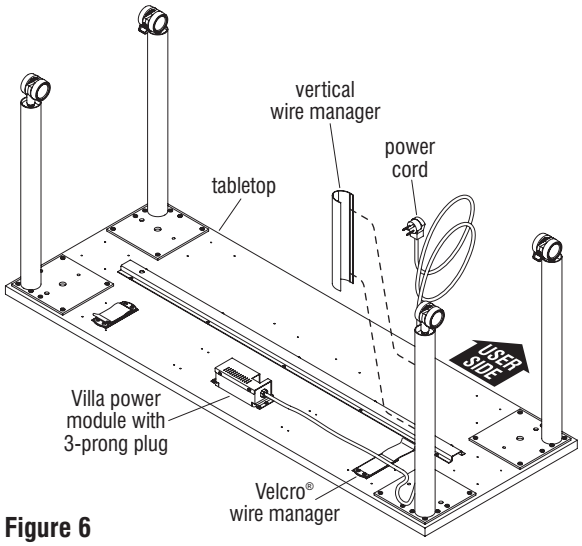


Figure 6

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Table-to-Table Ganging - Pillar Fixed Base Table

Note: Take note of correct ganging hook and peg mounting locations to assure proper latching for each type of installation. The instructions on this page detail ganging of 24" x 66" rectangular table. Your configuration may vary.

1. With the tables to be ganged in the upright position, move the table's ganging sides near each other (Figure 7).

2. Locate two pre-drilled peg mounting locations on each table's edge, where the tables will gang. Install a peg to each location using a #14 x 1½" screw at each of the peg mounting locations (Figure 7).

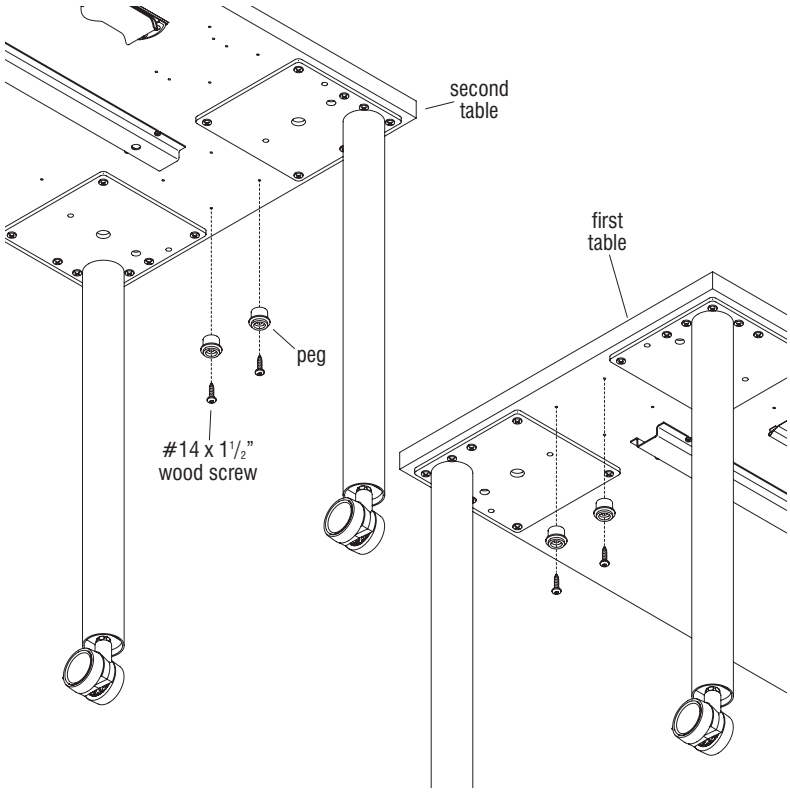


Figure 7 - Fixed-Base Tables with Table-to-Table Ganging

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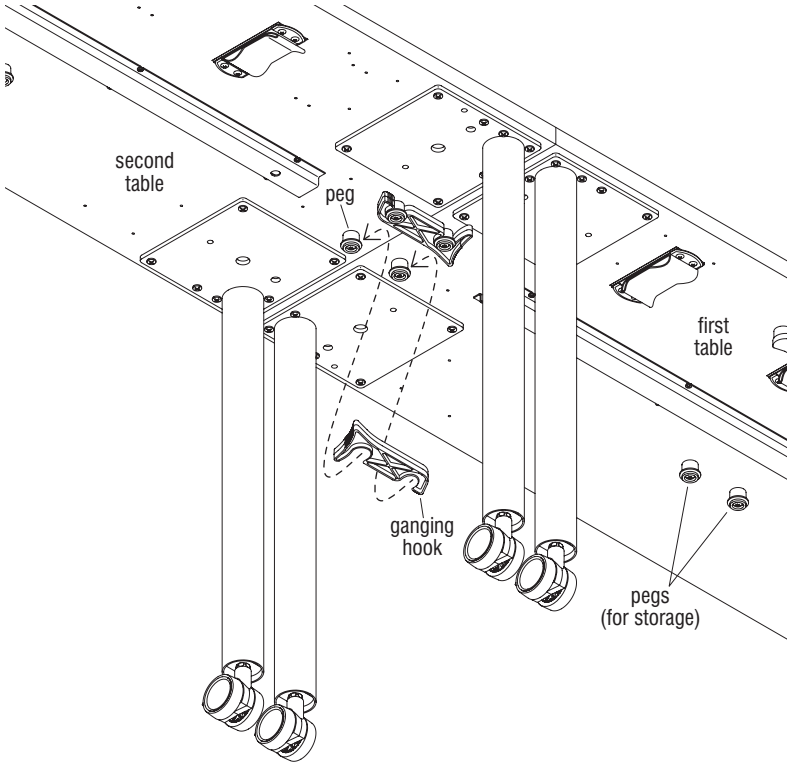


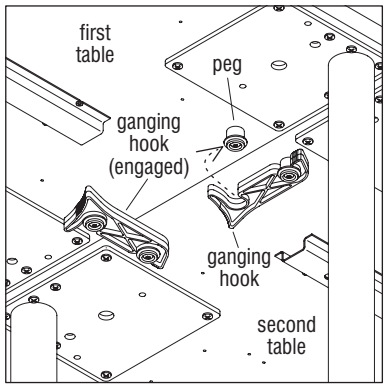
Figure 8 - Fixed-Base Tables with Table-to-Table Ganging

3. Move the tables to be ganged together, such that the two pair of ganging pegs face each other. As illustrated, with the two ganging hook ends opposite each other, position and snap the two ganging hooks onto their respective ganging pegs to gang tables together (Figure 8).

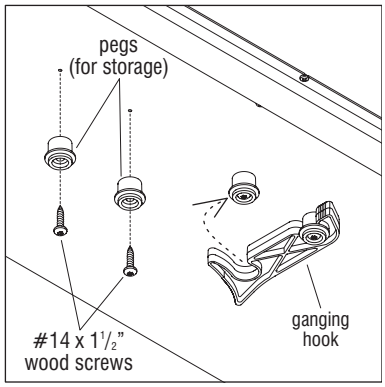
   Note: Tables illustrated in Figures 7 & 8 are 24" deep. Tables which are 30" deep and larger will allow for the ganging hooks to swing into and out of position on the pegs, as shown in Detail H.

4. To store ganging hooks when not in use, four pegs may be installed to each table's underside, in the middle and closer to the user-side of the table. Locate four pre-drilled holes and secure four pegs to the tabletop underside using a #14 x 1-$^1/_2$" screw at each peg location (Figure 8 & Detail I).

5. For ganging hook storage when tables are not paired, disconnect the table edge ganging hooks and move them to the pegs mounted to the table underside, near the user side center (Detail I).



Detail H - 30" Deep and Larger Tables



Detail I

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Back-to-Back Ganging, Pillar Fixed-Base Tables

Note: Take note of the correct orientation of ganging hooks and peg mounting locations to assure proper latching for back-to-back ganging. The instructions on this page detail ganging of 24" x 66" rectangular table. Your configuration may vary.

1. With the tables to be ganged in the upright position, move the table's back edge near each other. Locate the four ganging peg mounting locations which align to each other at the underside of each back edge. Install a peg to each pre-drilled mounting location using a #14 x 1$^1/_2$" screw at each peg location (Figure 9).

2. Position the ganging hooks as illustrated and snap the non-hook end of each ganging hook onto one installed peg. Hold the tables tight together aligned, then swing the hook end of each ganging hook around until it engages and snaps onto the opposite table's peg (Figure 9 & Detail J).

3. To store ganging hooks when not in use, four pegs may be installed to each table's underside, in the middle and closer to the user-side of the table as illustrated. Locate four pre-drilled holes and secure four pegs to the tabletop underside using a #14 x 1$^1/_2$"screw at each peg location (Figure 9 & Detail J).

4. For ganging hook storage when tables are not paired, disconnect the back edge ganging hooks and move them to the pegs mounted to the table underside, near the user side center (Detail K).

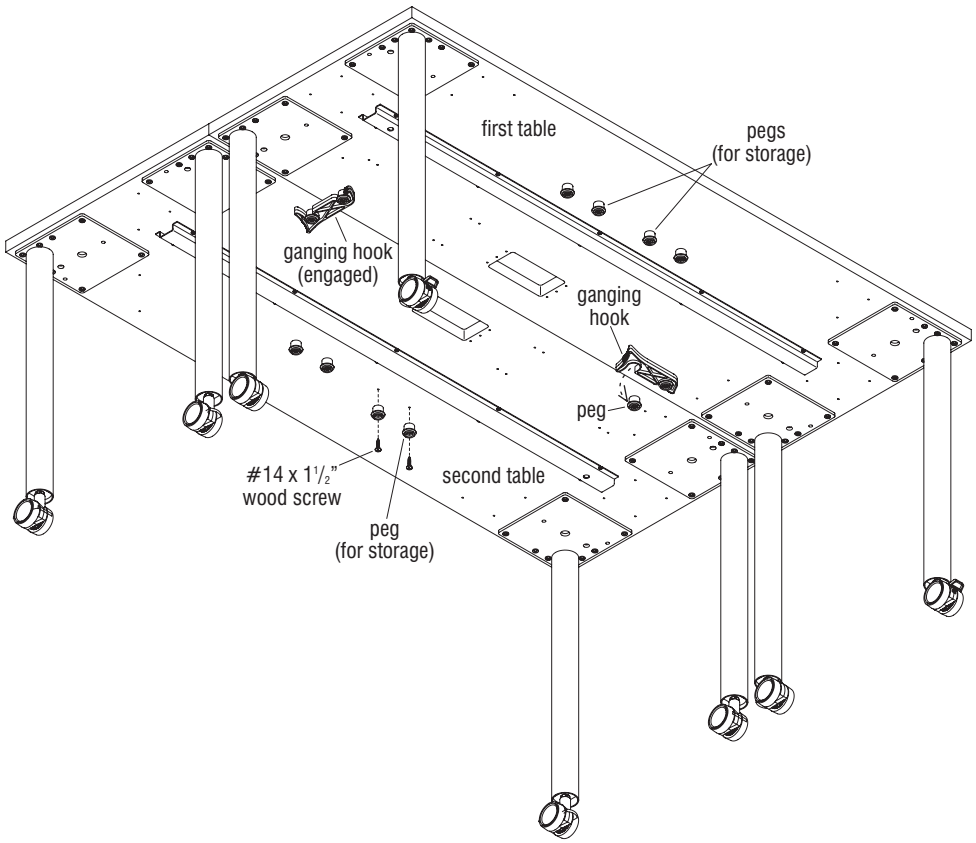
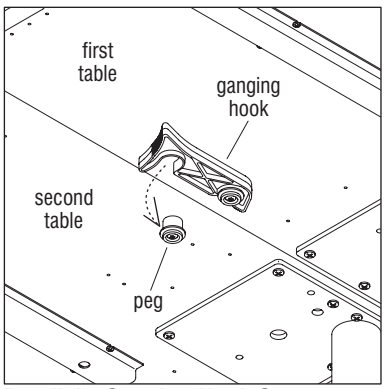
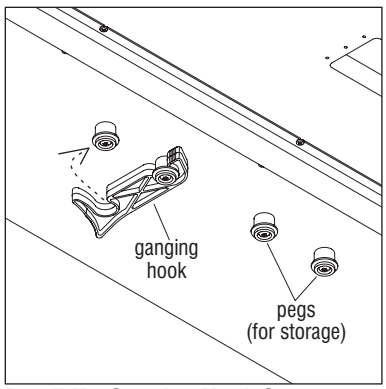


Figure 9 - Fixed-Base Tables with Back-to-Back Ganging



Detail J - Ganging Hook Storage



Detail K - Ganging Hook Storage

GROUNDING INSTRUCTIONS

This product is for use on a nominal 120-volt circuit and has a grounding plug that looks like the plug illustrated in Detail L. Make sure that the product is connected to an outlet having the same configuration as the plug. No adapter should be used with this product.

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IMPORTANT SAFETY INSTRUCTIONS

When using an electrical furnishing, basic precautions should always be followed, including the following:

Read all instructions before using (this furnishing).

DANGER: To reduce the risk of electric shock:

1. Always unplug this furnishing from the outlet before cleaning.

WARNING: To reduce the risk of burns, fire, electric shock, or injury to persons:

1. Unplug from outlet before putting on or taking parts off parts.
2. Close supervision is necessary when this furnishing is used by, or near children, invalids, or disabled persons.
3. Use this furnishing only for its intended use as described in these instructions. Do not use attachments not recommended by the manufacturer.
4. Do not use outdoors.
5. **WARNING:** Risk of Electric Shock-Connect this furnishing to a properly grounded outlet only. See Grounding Instructions.

Electrical Rating: 120V 12 A

WARNING: Risk of Injury-Maximum Load 4.7 lb per inch width.

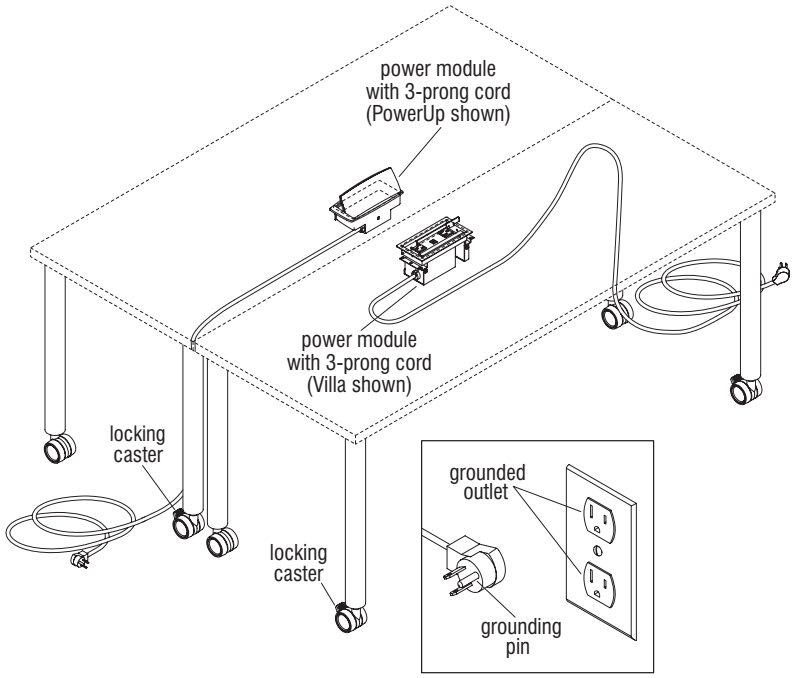


Figure 10

Detail L

Pirouette Fixed-Base Tables - Villa™/PowerUp® Connections with Source Power

1. Place tables in final location and lock the two front, user side casters in place on each table (Figure 10).
2. Plug the power module into an appropriate location only after all other components have been installed.
3. When tables are un-ganged, on the back user side, detach the ganging hook and snap both ends to the two installed pegs for storage near the center of the tabletop.

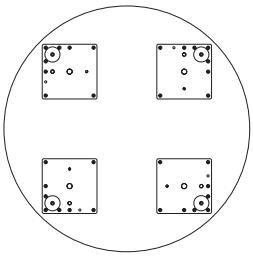
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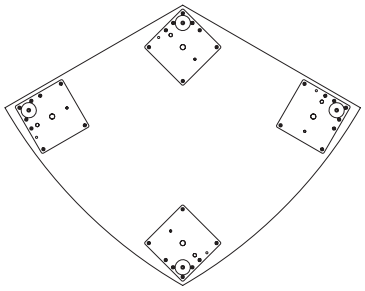
Table Leg Configurations

Note: It is important to orient bases of post legs to align with all pre-drilled holes in underside of tabletop. Use all eight #12 x 1" screws when attaching each post leg to the tabletop, to ensure table stability.

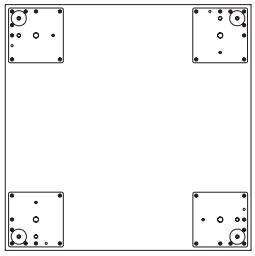
Note: Worksurface stiffener channels are only used on 60" and longer Pillar tables that are D-Shape, Boat, Reduction, or Rectangular shaped, and which do not have middle legs.



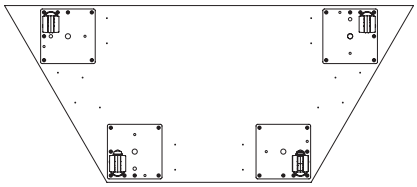
Round Table - 36-60"



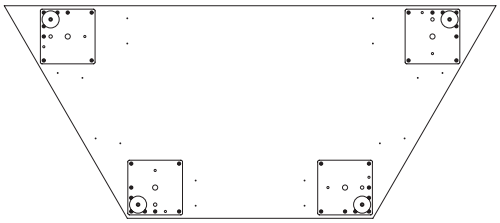
Diamond Table - 30-36"



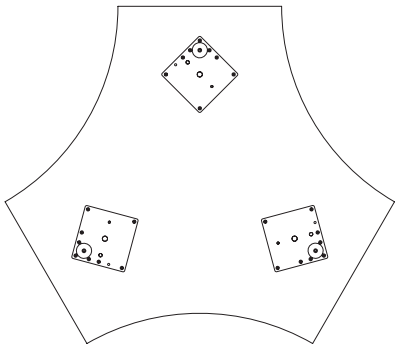
Square Table - 36-60"



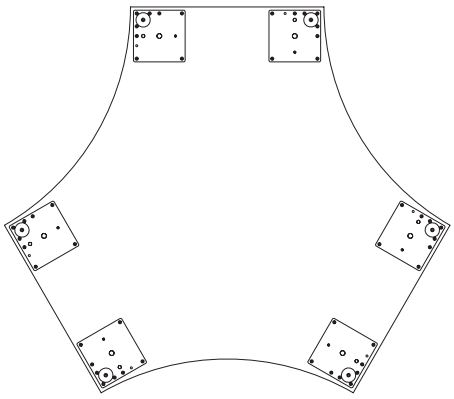
Trapezoid Table - 30" x 60"



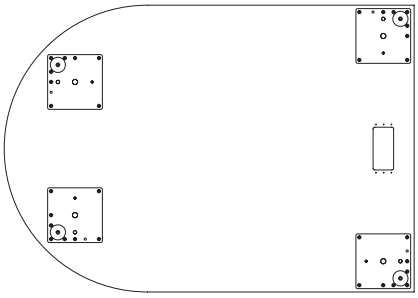
Trapezoid Table - 36" x 72"



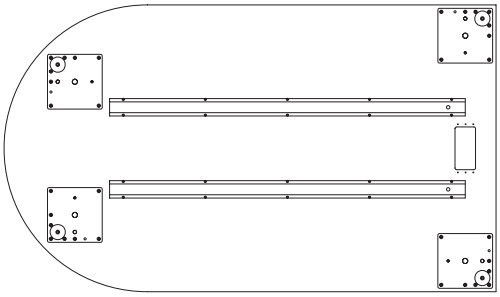
Sprocket Table 3-Legs - 24-30"



Sprocket Table 6-Legs - 30"



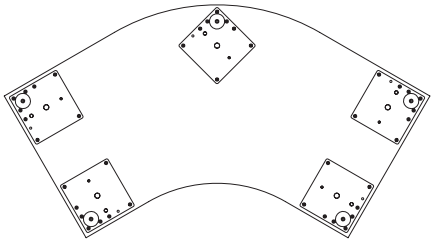
D-Shape Table - 42-48" x 60"



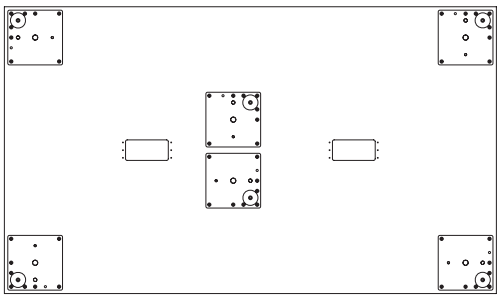
D-Shape Table - 42-48" x 72"

CAUTION

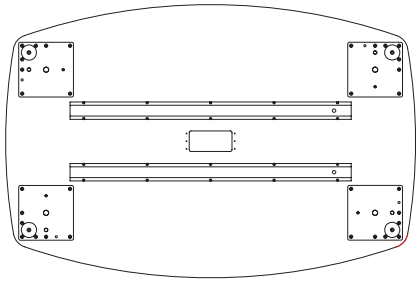
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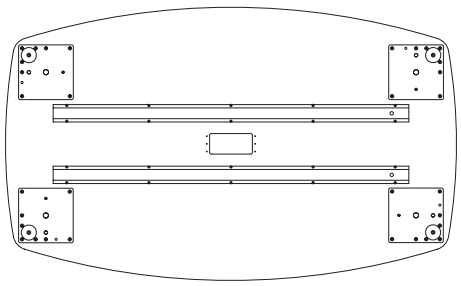
120° Table - 20" x 24-30"



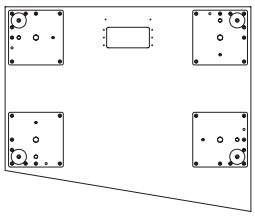
Large Rectangular Table - 42-48" x 72-96"



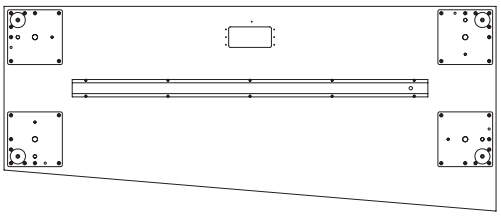
Boat Table - 30-36" x 60"



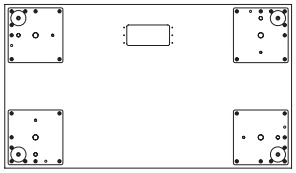
Boat Table - 30-42" x 66-72"



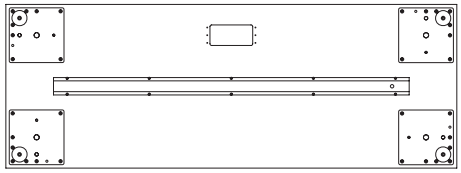
Reduction Table - 30-36" x 36-48" x 24-36"



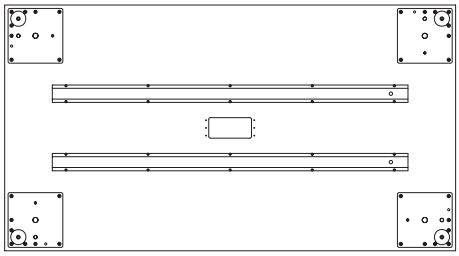
Reduction Table - 30-36" x 60-72" x 24-42"



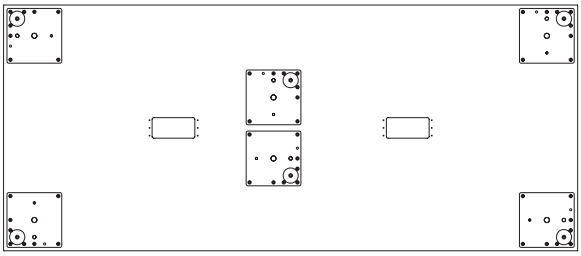
Rectangular Table - 24-36" x 42-54"



Rectangular Table - 24-30" x 60-72"



Rectangular Table - 36" x 60-72"



Rectangular Table - 36" x 84-96"

Table Leg Configurations

Note: It is important to orient bases of post legs to align with all pre-drilled holes in underside of tabletop. Use all eight #12 x 1" screws when attaching each post leg to the tabletop, to ensure table sensitivity.

Note: Worksurface stiffener channels are only used on 60" and longer Pillar tables that are D-Shape, Boat, Reduction or Rectangular shaped, and which do not have middle legs.

Pillar® Tables
Assembly Instructions

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